



# MILLENNIUM HOTEL

CHRISTCHURCH

## MILLENNIUM HOTEL CHRISTCHURCH ENVIRONMENTAL SUSTAINABILITY PRACTICES

### STATEMENT

At Millennium Hotel Christchurch we understand that our business and our activities have an impact on the environment in which we operate. We recognise that we need to look at the impact that our operations have on the environment and take steps to achieve sound environmental performance.

We are committed to constantly reviewing and improving our operations and their impact on the environment, continuously updating our practices accordingly.

### RECYCLING

#### Guest and Guest Room Recycling

- Ability for guests to recycle glass, plastics and paper from their accommodation rooms.
- All in-room magazines such as Sky TV and Air NZ Kia Ora are recycled each month.
- Bathroom amenities plastic bottles are recycled.
- Half toilet rolls and tissue boxes are not disposed of but are donated to charity.

#### Hotel Recycling

- Tin, glass, plastic, paper, cardboard is all collected in recycle bins at the back of the hotel and collected daily for recycling.
- All food waste is collected in special bins which are transferred twice a week to a MAF (Ministry of Agriculture and Fisheries) approved piggery.

#### Administration/Back of House

- All administration and back of house areas have been provided with separate paper bins in addition to their rubbish bins and are held responsible for the proper disposal on paper in the larger recycling receptacles made available.

### WASTE

#### Guest Rooms

- To reduce waste, recycling is offered and promoted.
- Use of recycled paper rubbish receptacle liners instead of plastic bags.
- Guest amenities are recycled as appropriate.
- The availability to purchase, a cloth shopping bag, through the in-room mini-bar.
- Provide permanent glass coasters for glasses eliminating need for plastic wraps or paper coasters.

### Administration

- Reduce paper usage through the introduction and use of double sided printers.
- Encourage the viewing and storage of soft copies versus hard copy.
- Accounts offered to clients by email, particularly overseas and/or large accounts.

### Hotel

- Separate all food and non food wastes, recycle all recyclable items and dispose as rubbish only what is remaining as rubbish. Provide suitable receptacles and information around the hotel that encourages and enables appropriate disposal.

## **ENERGY CONSUMPTION**

### Guest Rooms

- Eco-bulbs are used in all lamps and lighting in the rooms and through the corridors.
- Guests are encouraged through information promoted in the room to turn off air conditioning, appliances and lights when not in the room.
- The reduced changing of linen, and therefore energy consumption and materials, is encouraged by (1) reversing the default of our change policy and (2) providing the option through information promoted in the rooms.

### Administration

- The introduction of sensor lighting in all service rooms and back of house areas that are not used on a consistent basis and that do not pose health and safety risk.
- In other back of house areas, including offices, lights are required to be switched off before exiting, even for a short period, as are computer screens.
- Eco-bulbs are utilised everywhere that is possible throughout all areas of the hotel.

## **INVENTORY AND SUPPLIES**

- Free Trade coffee beans
- Room card keys are made from recyclable plastic
- 50% Recycled photocopy/printer paper
- 100% Recycled paper bin liners for guest rooms and back of house
- Recycled paper hand towels in staff and guest facilities
- Eco-bags used as rubbish bags for waste
- Marker pens all from recycled plastics
- Eco-friendly toilet paper and tissues

## **TRAINING AND SUPPORT**

- All staff commencing employment at Millennium Hotel Christchurch must attend a 4 hour induction training. Our commitment to environmental sustainability and our practices are included in this session.

## **ENVIRONMENTAL ACTIVITY IN THE COMMUNITY**

- Supporter and participant in 'EarthHour' , an annual global campaign to draw attention to global warming by switching off the lights and any non essential appliances for an hour.
- Half used toilet rolls and tissue boxes are donated month about alternatively to Womens Refuge and Cholmondeley Home for Children.

- Unclaimed (after 3 months) lost property, along with rejected bedding, linen and bathrobes, is donated month about alternatively to the Salvation Army and the City Mission.

## **COMMUNITY SUPPORT**

### Statement

- Millennium Hotel Christchurch has a strong sense of commitment to the community. The hotel is an ongoing major sponsor of the Canterbury Cancer Society, along with a large number of charitable trusts, good causes and local community organisations.

### Sponsorships 2008

- The Canterbury Cancer Society – Major Sponsor, to a number of their key fundraising events including their Annual Ball, Chandon Supper Club, and Daffodil Day.
- The Isaac Theatre Royal – Major Sponsor to their 'Fronting Up' project to raise funds to refurbish the façade.
- The Christchurch Cathedral – Sponsor for the Antarctic Service
- Life Education Trust – Sponsorship with support of prizes for their fundraising auction and support for the function
- Koru Care – Sponsorship with support of prizes to their charity auction
- KidsCan Charitable Trust – Sponsorship with support of prizes to their fundraising
- Christchurch Naval Memorial Fund – Sponsorship with support of prizes to their fundraising dinner
- Child Cancer Foundation - Sponsorship with support of prizes to their fundraising
- Lions Foundation - Sponsorship with support of prizes to their fundraising
- Kiwanis Charitable Trust - Sponsorship with support of prizes to their fundraising
- 8 local schools and Kindergartons - Sponsorship with support of prizes to their fundraising
- 3 local sports clubs - Sponsorship with support of prizes to their fundraising
- 3 Individual cases of hardship - Sponsorship with support of prizes to their fundraising

## **SMOKE-FREE POLICY**

### Statement

- Millennium Hotel Christchurch is committed to providing its guests, associates and employees with a completely smoke-free environment. As at the 1<sup>st</sup> January 2009, the entire hotel, including private accommodation rooms, along with public areas, restaurants and bars, will all be designated non-smoking.